

Message

From: Holmes, Patricia [holmes.patricia@epa.gov]
Sent: 2/28/2020 8:18:47 PM
To: Tyler, Kip [Tyler.Kip@epa.gov]
Subject: RE: Extracting emails addresses from a shared mailbox

Kip,

The distribution list, R4NPDES Kampachi Comments is created and available with the contacts from the shared mailbox loaded. We listed your account as owner to manage the list through Outlook.

I spoke with Steve Mehalek and he provided the following contact, Assem Akram, who has experience with third party solutions for managing comments solicited from the public. He manages tens of thousands of comments using a third party solution and can provide you with the information regarding what they are using. His number is 202-566-0226.

Regards,

From: Tyler, Kip <Tyler.Kip@epa.gov>
Sent: Thursday, February 27, 2020 9:53 AM
To: Holmes, Patricia <holmes.patricia@epa.gov>
Subject: RE: Extracting emails addresses from a shared mailbox

Hi Patricia.

I thought that the group list required adding all ~17,000 email addresses to my contacts. Is that correct?

Can I add email addresses to the group list?

Also, what is the status of the third request on the form?

Thank you.

Kip Tyler
w 404.562.9294 | m 404.323.6094

From: Holmes, Patricia <holmes.patricia@epa.gov>
Sent: Thursday, February 27, 2020 9:28 AM
To: Tyler, Kip <Tyler.Kip@epa.gov>
Subject: FW: Extracting emails addresses from a shared mailbox

Kip,

I am uploading the addresses into a group list titled, R4NPDES Kampachi Comments. I can change the group name to whatever you would like to name it. I will let you know when it is completed.

See comments regarding sorting and organizing the emails.

From: William Springman - Outage Notification Primary <wspringman@usepa.onmicrosoft.com>
Sent: Wednesday, February 26, 2020 10:19 AM
To: Holmes, Patricia <holmes.patricia@epa.gov>
Cc: Kerr, Marc <kerr.marc@epa.gov>
Subject: RE: Extracting emails addresses from a shared mailbox

Good morning Patricia,

I was able to extract all the email addresses from the inbox. Here is the list of addresses, when it comes to sorting and organizing mail inside the mailbox I suggest creating or working with mailbox rules and maybe moving them to folders bases on keywords in subject lines or dates. Let me know if you have any other questions. Thanks!

William Springman
SAIC
Sr. Systems Engineer o365
wspringman@usepa.onmicrosoft.com
Springman.William@epa.gov

From: Holmes, Patricia <holmes.patricia@epa.gov>
Sent: Tuesday, February 25, 2020 3:04 PM
To: William Springman - Outage Notification Primary <wspringman@usepa.onmicrosoft.com>
Cc: Kerr, Marc <kerr.marc@epa.gov>
Subject: RE: Extracting emails addresses from a shared mailbox

Thanks Will!

From: William Springman - Outage Notification Primary <wspringman@usepa.onmicrosoft.com>
Sent: Tuesday, February 25, 2020 3:03 PM
To: Holmes, Patricia <holmes.patricia@epa.gov>
Cc: Kerr, Marc <kerr.marc@epa.gov>
Subject: RE: Extracting emails addresses from a shared mailbox

I'll start looking at this and see what can be done, should have some input by tomorrow afternoon. Thanks!

William Springman
SAIC
Sr. Systems Engineer o365
wspringman@usepa.onmicrosoft.com
Springman.William@epa.gov

From: Holmes, Patricia <holmes.patricia@epa.gov>
Sent: Tuesday, February 25, 2020 1:44 PM
To: William Springman - Outage Notification Primary <wspringman@usepa.onmicrosoft.com>
Cc: Kerr, Marc <kerr.marc@epa.gov>
Subject: Extracting emails addresses from a shared mailbox

Will,

I am attaching some information from Kip Tyler on the request to extract the 17,000 email addresses from a shared mailbox. In addition to extracting the 17,000 address, the user is also looking for the best option to organize and sort the emails in Outlook or a third party app or service.

Regards,

Patricia Holmes

Office 365 Analyst, US EPA – End User Services

Team Centennial – EPA OMS-OITO Contractor

Tel: 202-285-9373

Email: holmes.patricia@epa.gov